

Gratitude

Submission Guidelines for Exhibition

Gratitude is an open exhibition taking place in November. Barnfield Theatre Front of House Gallery will be overflowing with poppies in a mass creative act of Remembrance and gratitude for the fallen, the wounded and those affected by war. Each piece of art will feature the poppy – en masse, up close, or as a single, poignant flower.

It is the intention of the Gallery to completely fill the space with images of poppies, so please pass this information on to anyone you think may be interested in submitting artwork!

This exhibition is open to Non-professional and professional artists, craftspeople and community groups working in and around the Exeter area. The exhibition will be open to the public during Exeter Barnfield Theatre opening hours and will be free to visit.

Submissions to the exhibition are free of charge. This is not a competition, however not all submitted works may be selected due to space restrictions at the Gallery.

Please be aware that the Gallery is open to families and young people, therefore images of a sexual, violent or horrific nature will not be selected for the exhibition.

Deadline for Submissions: Friday 14th October 2016

Artwork to be delivered to Theatre 24th – 28th October 2016 10am – 4pm

Exhibition start date 4th November 2016

Exhibition End date 30th November 2016

Artwork to be collected from Theatre 1st – 3rd December 10am – 4pm

- Image files should be saved as jpegs of no more than 1mb in size, clearly labelled with your name, and the title of the artwork/s as the file name.
- Please do not send original or unique artworks or media at this stage of the process, as Barnfield Theatre cannot store or be held responsible for any loss or damage of artwork at this point.
- Please include a brief artist's statement about your submitted work and broader practice no longer than 500 words, which may include a web link if you wish. Statements may be taken into consideration during the selection process and are particularly helpful when the effect, purpose or intent of your work may be unclear from the image/s supplied.

Selection Process

- The Theatre staff selection panel will make the final selection of exhibits by 17th October
- All successful applicants will be informed of the selection panel's decision by 18th October
- Due to the expected volume of submissions, unfortunately we are unable to offer specific feedback on individual entries

2D artworks – Painting, Drawing, Print, Photography, Textiles etc.

- The maximum size for any individual 2D artwork is approximately 150cm x 150cm.
- The Theatre will use wall hooks to secure artworks to the wall. Works should either be framed, mounted on stretchers, panels or similar, with suitable string / wire attached. Hanging attachments must be suitable for the weight of your work. The Gallery / Theatre cannot accept responsibility for damage to the work caused by inadequate hanging attachments.
- Where multiple parts make up one piece of work, please make this clear in your application and statement.

Sculpture

- The Gallery has very limited space for sculptural pieces of work, smaller items may be more successful at the selection stage.
- Dimensions should not exceed approximately 200cm x 200cm x 200cm. When submitting sculpture, please consider health and safety, and public liability issues.
- Any special installation requirements should be made clear at the application stage.
- Where multiple parts make up one piece of work, please make this clear in your application and statement.

Exhibition details

- The Barnfield Theatre Front of House Gallery is part of Exeter Barnfield Theatre and is run by a charity. The charity is unable to accept the costs of transporting work to or from the Gallery, therefore all selected work should be delivered to the Gallery. All selected work must reach Exeter Barnfield Theatre between **24th – 28th October 2016**.
- Barnfield Theatre Front of House Gallery will produce posters to accompany and promote the exhibition. If not included in the original submission, selected artists will be required to submit print quality jpeg images by **21st October 2016**. There is no guarantee that these will be used in printed materials, however all artwork will appear on the Theatre website.
- All works must be available to exhibit for the duration of the exhibition.
- The exhibition will close on Tuesday **30th November 2016** and all work must be collected between **1st and 3rd December 2016**. Exeter Barnfield Theatre does not have dedicated space to store work and therefore may have to charge a storage fee if the work is not collected by this date.

Sale of work

There is no requirement to sell your exhibit. If you wish to offer your exhibit for sale during the exhibition, Barnfield Theatre Front of House Gallery will take a commission fee of 10% on all sales. Please ensure that the sale price you supply is inclusive of this fee. Any money owed to the artist from sales of work will be paid within 6 weeks of the end of the exhibition.

Insurance

Art works will be insured during the exhibition. Your suggested sale price will act as the insurance value of your work. If your work is not for sale, please state its insurance value on the application form. Please note that sellers should also carry their own product liability insurance as the Theatre / Gallery will not be held responsible for damage or injury caused by an exhibit during or after the exhibition.

Marketing and publicity

Barnfield Theatre Front of House Gallery will promote the exhibition across a broad range of media including our website, social media, our season brochure and other exhibition publicity (posters/flyers/invites/emails).

Targeted press releases will be issued to regional press.

Copyright will remain with the artist, however by submitting their work, artists agree that their images may be used for promotional purposes.

All enquiries regarding this exhibition should be directed to: vicki@barnfieldtheatre.org.uk

All submission applications and subsequent correspondence should also be directed to vicki@barnfieldtheatre.org.uk

Thank you for your interest in this exhibition and we look forward to seeing your submission!